



**MINUTES OF THE ANNUAL GENERAL MEETING  
HELD AT DIOCESAN GIRLS' SCHOOL, 101 CASTLE PEAK ROAD,  
SHAM SHUI PO, KOWLOON,  
ON SATURDAY, 5<sup>TH</sup> JUNE 2010 AT 2:30PM**

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PRESENT: See the attached attendance list.

**1. CHAIRMAN**

Ms Loretta Pang presided as Chairman of the meeting.

**2. QUORUM AND NOTICE**

The Chairman noted that a quorum was present and that notice of the meeting had been given to members of the Company.

**3. MINUTES OF LAST ANNUAL GENERAL MEETING**

There was tabled at the meeting the minutes of last year's Annual General Meeting held on 16<sup>th</sup> May 2009. A resolution to approve the minutes was proposed by Jane Ng and seconded by Winnie Kong. IT WAS RESOLVED THAT the said minutes be and are hereby approved.

**4. SUB-COMMITTEE REPORTS**

There were tabled at the meeting the following sub-committee reports for the past year (attached as **Appendix 1**) and representatives of the various sub-committees (as named below) were invited to report briefly on events and developments during the past year:-

- (1) Art Club by Vanessa Leung;
- (2) Careers and Scholarships by Diana Ting;
- (3) Choir by Elim Lau;
- (4) Community Services by Irma Kong;
- (5) Editorial by Audrey Chen;
- (6) Finance by Winnie Kong;
- (7) Information Technology by Greta Ng;
- (8) Legal by Benita Yu;
- (9) Membership by Helen Wong;
- (10) Secretarial by Connie Lung;
- (11) Social by Esther Ma; and
- (12) Sports by Anna Wong.

A resolution to approve the sub-committee reports was proposed by Anna Wong and seconded by Winnie Kong. IT WAS RESOLVED that the above reports be



and are hereby approved.

#### 5. FINANCIAL STATEMENTS

There were tabled at the meeting the financial statements of the Company for the year ended 31<sup>st</sup> December 2009 (attached as **Appendix 2**). A resolution to approve the financial statements was proposed by Elim Lau and seconded by Helen Wong. IT WAS RESOLVED that the financial statements of the Company be and are hereby approved.

#### 6. APPOINTMENT OF AUDITORS

A resolution to reappoint MSP Shing & Co. as auditors of the Company was proposed by Connie Lung and seconded by Stephanie Cheung. IT WAS RESOLVED that the appointment of MSP Shing & Co. be and is hereby approved.

#### 7. ELECTION OF OFFICERS AND GENERAL COMMITTEE MEMBERS

It was noted that pursuant to the Articles of Association of the Company, save and except the headmistresses of the Senior School and Junior School, one-half of the number of officers and members for the time being of the General Committee shall retire from office, with those longest in office to retire first. Accordingly, the following General Committee members were due to retire at this year's Annual General Meeting:-

##### Officers

President – Loretta Pang  
Vice President – Sheilah Chatjaval  
Secretary – Florence Leung

##### Members

Audrey Chen (elected)  
Esther Ma (elected)  
Grace Lam (elected)  
Shirley Chan (elected)  
Stephanie Cheung (co-opted)  
Vivian Wong (co-opted)

It was also reported that nominations for new officers and General Committee members were invited and the following nominations were received before the deadline on 22<sup>nd</sup> May 2010:-

##### Officers

President – Jane Ng  
Vice President – Grace Lam  
Secretary – Florence Leung



**Members**

Audrey Chen (elected)  
Esther Ma (elected)  
Vanessa Leung (elected)  
Shirley Chan (elected)

It was noted that since the number of committee members nominated coincided with the number of those who were due to retire (counting only the elected members), there was no need to hold a ballot. With the permission of the meeting, it was proposed to vote in the entire slate of the seven nominated officers and General Committee members. A resolution to approve this was proposed by Anna Wong and seconded by Irma Kong.

IT WAS RESOLVED that the appointment of the following General Committee members for 2010-2011 be and is hereby approved:-

**Officers**

President – Jane Ng  
Vice President – Grace Lam  
Secretary – Florence Leung

**Members**

Audrey Chen (elected)  
Esther Ma (elected)  
Vanessa Leung (elected)  
Shirley Chan (elected)

It was noted that the composition of the General Committee would also be changed as follows:

- (a) the newly elected President would be exercising her right under Article 29 of the Articles of Association of the Company to co-opt Loretta Pang and Diana Ting to the General Committee, subject to the consent of the General Committee;
- (b) in order to fill the office of Vice-President vacated by Jane Ng as a result of her being elected President of the Company with effect from the close of this Annual General Meeting, it was proposed that Sheilah Chatjaval be appointed to hold the office of Vice-President until the next annual general meeting, subject to the approval of the General Committee pursuant to Article 38 of the Articles of Association of the Company.

**8. VOTE OF THANKS**

It was noted that Stephanie Cheung and Vivian Wong were retiring at the current Annual General Meeting. Stephanie Cheung had been a member of the General Committee since September 2006 and had been instrumental to the founding of the Art Club while Vivian Wong had been a member of the General Committee

DIOCESAN OLD GIRLS' ASSOCIATION LIMITED



since September 2001. The Chairman proposed a vote of thanks to Stephanie Cheung and Vivian Wong for their commitment and dedication to the Company.

Jane Ng further proposed a vote of thanks to Loretta Pang for her leadership as President of the Company during the past four years.

**9. OTHER BUSINESS**

There being no further business the Chairman declared the meeting closed.

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CHAIRMAN



**2010 AGM – Attendance List**

|    | <u>Name</u>      | <u>Year attended F.5</u> |
|----|------------------|--------------------------|
| 1  | Elim Lau         | 1958                     |
| 2  | Grace Lam        | 1964                     |
| 3  | Loretta Pang     | 1964                     |
| 4  | Stephanie Cheung | 1967                     |
| 5  | Diana To Lam     | 1968                     |
| 6  | Vicky Sung       | 1968                     |
| 7  | Amy Ko Lau       | 1969                     |
| 8  | Winnie Kong      | 1972                     |
| 9  | Emily Dai        | 1974                     |
| 10 | Anna Wong        | 1976                     |
| 11 | Diana Ting       | 1980                     |
| 12 | Yvonne Chan      | 1980                     |
| 13 | Benita Yu        | 1981                     |
| 14 | Connie Lung      | 1981                     |
| 15 | Florence Leung   | 1981                     |
| 16 | Esther Ma        | 1983                     |
| 17 | Jane Ng          | 1984                     |
| 18 | Helen Wong       | 1985                     |
| 19 | Irma Kong        | 1985                     |
| 20 | Sherlynn Chan    | 1985                     |
| 21 | Mabel Ng         | 1986                     |
| 22 | Vanessa Leung    | 1986                     |
| 23 | Denise Wong      | 1987                     |
| 24 | Joanne Wong      | 1987                     |
| 25 | Audrey Chen      | 1989                     |
| 26 | Grace Law        | 1989                     |
| 27 | Vicki Chan       | 1989                     |
| 28 | Andrea Lai       | 1990                     |
| 29 | Greta Ng         | 1990                     |
| 30 | Jeanne Chan      | 1990                     |
| 31 | Wendy Lee        | 1991                     |
| 32 | Rosalind Yong    | 1992                     |
| 33 | Janet Pau        | 1994                     |
| 34 | Cindy Hui        | 1996                     |
| 35 | Shiobhon Luk     | 1999                     |
| 36 | Elaine Mok       | 2001                     |
| 37 | Christy Lam      | 2002                     |
| 38 | Irene Chan       | 2003                     |