

Diocesan Old Girls' Association Limited

Guidelines for Nominations for General Committee 2011-2012

At each annual general meeting, one half of the number of officers (excluding ex-officio) and members of the General Committee (GC) are required to retire from office under the Articles of Association of Diocesan Old Girls' Association Limited (DOGA).

At this year's annual general meeting to be held on Saturday, 18th June 2011 (AGM), the Officers who shall retire, but are eligible to be nominated again, are:-

Vice President – Sheilah Chatjaval¹
Treasurer – Winnie Kong
Assistant Treasurer – Yvonne Chan
Assistant Secretary – Connie Lung

The GC members who shall retire, but are eligible to be nominated again, are:

Elim Lau (co-opted member)
Esther Ma (elected member)
Eva Lau (elected member)
Helen Wong (elected member)
Irma Kong (co-opted member)
Teresa Tse (co-opted member)

Those Officers and GC members who are not required to step down this year will continue to serve until the end of their two-year term, i.e. until the annual general meeting in 2012.

For 2011-2012, nominations will be invited for 7 GC members including a Vice President, the Treasurer, the Assistant Treasurer and the Assistant Secretary. Three co-opted members will also be nominated by the President.

At the AGM, the Officers of the GC shall be elected to the post first followed by the other members of the GC.

Eligibility

Vice President	Life member who has served on the GC for at least 1 year
All other Officers and GC members	Life member

Nomination

- A nomination for membership to the GC needs to be proposed by THREE life members.
- A life member may propose a MAXIMUM of 9 members to the GC provided that there should not be multiple nominations for the same post by the same life member.
- A candidate may be nominated either to run for an Officer post, or as a GC member, or both. If the candidate fails to be elected to the post for which she is nominated, her name will be re-entered into the ballot for the elections to the GC provided that both boxes on the nomination form have been ticked.

¹ Sheilah Chatjaval was appointed by the GC to fill the office of Vice President vacated by Jane Ng at DOGA's previous annual general meeting held on 5th June 2010 as a result of her being elected President of DOGA. According to Article 38 of DOGA's Articles of Association, a person so appointed shall hold office only until the next annual general meeting and shall be eligible for re-election.

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Election

- If the number of persons nominated does not exceed the total number of vacancies, the persons so nominated may be elected by resolution en bloc.
- In the case of Officers, if multiple nominations are received for the same post, a balloting list shall be prepared for the relevant post.
- In the case of GC members (not including the Officers), if the number of persons nominated exceeds the number of vacancies, a single balloting list shall be prepared.
- The balloting lists will be made available on the DOGA website 5 days before the date of the AGM. Nominated members will also be individually notified by email or fax.
- The ballot shall take place at the AGM. All life members who are present at the AGM shall be entitled to vote.

Submission of Nomination

- Please complete and return the nomination form to Connie Lung via fax or post **NO LATER THAN 4th June 2011**. Nominations must be received by fax or mail.
- All nominees **MUST** be a life member of DOGA.
- Please ensure that all fields are completed. Incomplete forms may result in forms not being processed.

Term of GC Members

GC members (including the Officers) will be elected for a term of 2 years.

Diocesan Old Girls' Association Limited
19th May 2011