



Finalized version for approval at 2010 AGM

**MINUTES OF THE ANNUAL GENERAL MEETING  
HELD AT DIOCESAN GIRLS' SCHOOL, 101 CASTLE PEAK ROAD,  
SHAM SHUI PO, KOWLOON,  
ON SATURDAY, 16<sup>TH</sup> MAY 2009 AT 2:30 PM**

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PRESENT: See the attached attendance list.

**1. CHAIRMAN**

Ms Loretta Pang presided as Chairman of the meeting.

**2. QUORUM AND NOTICE**

The Chairman noted that a quorum was present and that notice of the meeting had been given to members of the Company.

**3. MINUTES OF LAST ANNUAL GENERAL MEETING**

There was tabled at the meeting the minutes of last year's Annual General Meeting held on 26<sup>th</sup> June 2008. A resolution to approve the minutes was proposed by Anna Wong and seconded by Shirley Chan. IT WAS RESOLVED THAT the said minutes be and are hereby approved.

**4. SUB-COMMITTEE REPORTS**

There were tabled at the meeting the following sub-committee reports for the past year (attached as **Appendix 1**) and representatives of the various sub-committees (as named below) were invited to report briefly on events and developments during the past year:-

- (1) Art Club by Vanessa Leung;
- (2) Careers and Scholarships by Carolyn Ma;
- (3) Choir by Elim Lau;
- (4) Community Services by Irma Kong;
- (5) Editorial by Audrey Chen;
- (6) Finance by Maureen Au;
- (7) Information Technology by Eva Lau;
- (8) Legal by Teresa Tse;
- (9) Membership by Helen Wong;
- (10) Secretarial by Connie Lung;
- (11) Social by Shirley Chan; and
- (12) Sports by Anna Wong.

A resolution to approve the sub-committee reports was proposed by Sheilah Chatjaval and seconded by Jane Ng. IT WAS RESOLVED that the above reports



be and are hereby approved.

#### **5. FINANCIAL STATEMENTS**

There were tabled at the meeting the financial statements of the Company for the year ended 31<sup>st</sup> December 2008 (attached as **Appendix 2**). A resolution to approve the financial statements was proposed by Connie Lung and seconded by Elim Lau. IT WAS RESOLVED that the financial statements of the Company be and are hereby approved.

#### **6. APPOINTMENT OF AUDITORS**

A resolution to reappoint MSP Shing & Co. as auditors of the Company was proposed by Maureen Au and seconded by Vicky Sung. IT WAS RESOLVED that the appointment of MSP Shing & Co. be and is hereby approved.

#### **7. ELECTION OF OFFICERS AND GENERAL COMMITTEE MEMBERS**

It was noted that pursuant to the Articles of Association of the Company, save and except the headmistresses of the Senior School and Junior School, one-half of the number of officers and members for the time being of the General Committee shall retire from office, with those longest in office to retire first. Accordingly, the following General Committee members were due to retire at this year's Annual General Meeting:-

##### **Officers**

Vice President – Jane Ng  
Honorary Treasurer – Maureen So  
Assistant Treasurer – Yvonne Chan  
Assistant Secretary – Connie Lung

##### **Members**

Elim Lau (elected)  
Eva Lau (co-opted)  
Helen Wong (elected)  
Irma Kong (co-opted)  
Teresa Tse (co-opted)

It was also reported that nominations for new officers and General Committee members were invited and the following nominations were received before the deadline on 2<sup>nd</sup> May 2009:-

##### **Officers**

Vice President – Jane Ng  
Honorary Treasurer – Winnie Kong  
Assistant Treasurer – Yvonne Chan  
Assistant Secretary – Connie Lung



**Members**

Eva Lau (elected)

Helen Wong (elected)

It was noted that since the number of committee members nominated coincided with the number of those who were due to retire (counting only the elected members), there was no need to hold a ballot. It was also noted that the President would, in accordance with the Articles, co-opt 3 more members, namely, Elim Lau, Irma Kong and Teresa Tse to the General Committee.

With the permission of the meeting, it was proposed to vote in the entire slate of the General Committee members including the three co-opted members. A resolution to approve this was proposed by Sheilah Chatjaval and seconded by Shirley Chan.

IT WAS RESOLVED that the appointment of the following General Committee members for 2009-2010 be and is hereby approved:-

**Officers**

Vice President – Jane Ng

Honorary Treasurer – Winnie Kong

Assistant Treasurer – Yvonne Chan

Assistant Secretary – Connie Lung

**Members**

Elim Lau (co-opted)

Eva Lau (elected)

Helen Wong (elected)

Irma Kong (co-opted)

Teresa Tse (co-opted)

**8. VOTE OF THANKS**

Loretta Pang proposed a vote of thanks to Maureen Au for her long and dedicated service as Honorary Treasurer of the Company.

**9. OTHER BUSINESS**

There being no further business the Chairman declared the meeting closed.

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CHAIRMAN



**2009 AGM – Attendance List**

	<u>Name</u>	<u>Year attended F.5</u>
1	Elim Lau	1958
2	Grace Lam	1964
3	Loretta Pang	1964
4	Stephanie Cheung	1967
5	Maureen Au	1968
6	Vicky Sung	1968
7	Shirley Chan	1970
8	Winnie Kong	1972
9	Emily Dai	1974
10	Anna Wong	1976
11	Lily Leung	1976
12	Eva Lau	1978
13	Sheilah Chatjaval	1978
14	Yvonne Chan	1980
15	Benita Yu	1981
16	Connie Lung	1981
17	Florence Leung	1981
18	Teresa Tse	1981
19	Esther Ma	1983
20	Jane Ng	1984
21	Helen Wong	1985
22	Irma Kong	1985
23	Sherlynn Chan	1985
24	Vanessa Leung	1986
25	Denise Wong	1987
26	Carolyn Ma	1988
27	Audrey Chen	1989
28	Greta Ng	1990
29	Wendy Lee	1991
30	Janice Tsang	1992
31	Elaine Mok	2001
32	Olivia Tang	2001